PARTS DEPARTMENT ASSOCIATE

Empire Comfort Systems
Belleville, IL

Responsibilities
• Ensure orders are shipped correctly
• Responsible for cleanliness of the shop
• Stock parts and shipping supplies
• Assemble kits for shipments
• Timely performance

Everyday Roles
• Package parts orders
• Input shipments into UPS computer
• Clean work area

Benefits
• Health/vision/dental
• Life insurance
• 10 scheduled holidays

Ready to Apply?
Send a resume and cover letter to jobs@empirecomfort.com. Please include “Parts Department Associate” in the email subject line.